

**DENTON HOUSING AUTHORITY
DIRECT DEPOSIT FORM**

Denton Housing Authority will send all Section 8 landlords/owners HAP checks by direct deposit **ONLY** Please use the Landlord Portal to view payment records. This form must be returned to the Housing Authority by the **25th** day of the month.

(please check) _____ **NEW** _____ **CHANGE**

Please complete the information listed below.

Landlord, owner, or apartment complex name: _____

Tax ID Number(if known): _____

Section 8 Head of Household Name: _____
(Multiple tenants use separate sheet)

Bank Name: _____

Name or Names on Account: _____

Account # _____

Routing Information: _____

Checking or Savings: _____

PLEASE ATTACH A VOIDED DEPOSIT SLIP OR VOIDED CHECK TO THIS FORM.

It is your responsibility to notify the DHA in writing before the 25th day of the month if you have a change to your account information. All payments will be sent by direct deposit no later than the first business day of the month, as long as funds have been received by HUD. DHA will not be financially responsible if HAP checks are received late due to landlord/owner failure to provide accurate and/or up-to-date information.

By signing this form I authorize the Accounting Department of the Denton Housing Authority to direct deposit my HAP check into the account listed above.

Landlord/Owner Signature Date

Phone Number & Email