

**Housing Authority of the City of Denton
Minutes for the December Meeting of the Board of Commissioners**

The December meeting of the Denton Housing Authority (DHA) Board of Commissioners was held Tuesday, December 15, 2020 at 12:00 pm via WebEx.

I. CALL TO ORDER

Sheryl English, Chairman of the Board of Commissioners for DHA, called the meeting to order at 12:05 pm.

Commissioners Present on Call:	Sheryl English, Chairman Pat Smith, Vice Chairman Beverly Bryant, Commissioner Joseph Mulroy, Commissioner Sherri McDade, Secretary/ CEO
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Others Present:	Kristin English, Deputy CEO Darlene Hattox, Director of Finance Cynthia Richards, Director of Housing
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II. OPEN FORUM

No speakers were present on the call.

III. ELECTION OF CHAIR

Motion was made by Commissioner Mulroy to elect Pat Smith as Chair. Motion was seconded by Vice Chair Smith. Chair English and Commissioner Bryant both voted naye. Due to a tie vote, Sheryl English will remain the Chair.

IV. ELECTION OF VICE CHAIR

Motion was made by Chair English to elect Beverly Bryant as Vice Chair. Motion was seconded by Commissioner Bryant. Vice Chair Smith and Commissioner Mulroy both voted naye. Due to a tie vote, Pat Smith will remain the Vice Chair.

V. DISCUSSION AND ACTION ITEMS

a. Approval of Minutes: November 17, 2020

Motion was made by Commissioner Mulroy to approve the minutes for November 17, 2020 upon an amendment adding his inquiry as to whether our attorney or consultant had reviewed the lease contract with the County Dental Clinic. Motion was seconded by Commissioner Bryant as amended and approved by unanimous vote.

b. Financials: September 2020

No questions or comments.

c. Administrative Report

Ms. McDade gave an overview of her report that was provided in the board packet.

d. Resolution 09-20: Approval of the 2020-24 5-Year and Annual Plan

Commissioner Mulroy asked for some more information to be brought back as to why the African American demographic on the waiting list showed such a high increase.

Motion was made by Commissioner Mulroy to approve Resolution 09-20 to approve the 5-Year and Annual Plan. Motion was seconded by Commissioner Bryant and approved by unanimous vote.

e. Resolution 10-20: Approval of Budget FY October 2020-September 2021

Commissioner Mulroy asked what cost of living raise percentages have been approved in the past. Ms. McDade stated that a 3% increase has been the standard. Commissioner Mulroy expressed concern about whether we could sustain a 5% increase in the future. He stated that in subsequent years he would like to meet with Ms. McDade and Ms. Hattox, as well as have a salary study and strategic workshops with staff and board. Motion was made to approve Resolution 10-20 to approve the budget for FY 2020-2021 with the amendment that the 5% cost of living increase be a one-time payment to staff and be revisited in the future. Motion was seconded by Commissioner Bryant and approved by unanimous vote.

VI. ADJOURNMENT

The meeting adjourned at 12:37 pm.