

**Housing Authority of the City of Denton
Minutes for the June Meeting of the Board of Commissioners**

The June meeting of the Denton Housing Authority (DHA) Board of Commissioners was held Tuesday, June 15, 2021 at 10:30 am via WebEx.

I. CALL TO ORDER

Sheryl English, Chairman of the Board of Commissioners for DHA, called the meeting to order at 10:38 am.

Commissioners Present:	Sheryl English, Chairman Beverly Bryant, Commissioner Joseph Mulroy, Commissioner Dianne Baker, Commissioner Kataunta Jones, Commissioner Sherri McDade, Secretary/ CEO
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Others Present:	Kristin English, Deputy CEO Darlene Hattox, Director of Finance LeMaya Woods, Director of HCV Martha Valles, Executive Assistant Mattye Jones, Coats Rose Ramon Guajardo, Ramel Co., LLC
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II. OPEN FORUM

No speakers were present for open forum.

III. EXECUTIVE SESSION

Chairman English suspended the regular meeting at 10:39 am to go into closed session pursuant to §551.071 of the Texas Government Code to seek the advice of its attorneys about a pending or contemplated litigation or about a settlement offer; or to consult with its attorney on a matter in which the duty of its attorney under the Texas Disciplinary Rules or Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and/or pursuant to §551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the Authority in negotiations with a third person; discussion with Consultant regarding development and/or pursuant to §551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or charge against any officer or employee, unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

- a. Report from Consultant regarding development
- b. Consultation with Attorney
- c. Performance Evaluation and Employment Agreement- CEO

Chairman English reopened regular session at 11:35 am.

IV. ACTION, IF ANY, RESULTING FROM EXECUTIVE SESSION

Motion was made by Chair English to extend Sherri McDade's contract as CEO for 2 years effective 7/1/2021. Motion was seconded by Commissioner Bryant and approved by unanimous vote.

Motion was made by Commissioner Mulroy that the Board undertake comprehensive dialogue and evaluation of CEO including interviews and a format for goal setting to be completed within 120 days. Motion was seconded by Commissioner Bryant and approved by unanimous vote.

V. DISCUSSION AND ACTION ITEMS

a. FY 2018-2019 Audit

Ms. McDade stated the audit was provided to the Board. She stated the auditor was unavailable to come to this meeting and will come to a future meeting to answer any questions.

b. Ethics Policy and Disclosure of Interests Form

Motion was made by Commissioner Mulroy to postpone this agenda item to the next meeting to allow the Board more time to review the documents. Motion was seconded by Chair English and approved by unanimous vote.

c. Approval of Minutes for April 20, 2021 and May 18, 2021

Motion was made by Commissioner Mulroy to approved the minutes for April 20, 2021 and May 18, 2021. Motion was seconded by Commissioner Bryant and approved by unanimous vote.

d. Financial Statements for March and April 2021

Commissioner Mulroy had a question about Disaster Funding that was answered by Ms. McDade.

e. Administrative Reports for May 2021

Ms. McDade gave an overview of the Administrative Report provided in the board packet.

f. Emergency Housing Vouchers

Ms. McDade gave an overview of the 40 Emergency Housing Vouchers awarded to DHA and the funding that will be provided for the vouchers.

g. Covid Update and DHA Reopening

Ms. McDade stated that the lobby remodel is currently in construction. She stated that the main office is still closed to the public, and resident activities at Heritage Oaks and Pecan Place still on hold.

h. Review Draft 2021 Annual Plan

Ms. McDade stated that the draft of 2021 Annual Plan was provided to the Board. She stated it will be put out for public comment and then brought back to the Board for final approval.

i. Review Updated and Revised Administrative Plan

Ms. McDade stated that admin staff have met with Commissioner Mulroy to review and update the plan, as well as answer any questions and make clarifications related to the plan. Commissioner Mulroy stated he did meet with staff over several meetings and was complimentary with staff interactions. He stated he was confident in the current draft and that staff have a good grasp of the plan and processes. Ms. McDade stated that the plan will be put out for public comment and then brought back to the board for final approval.

VI. ADJOURNMENT

The meeting adjourned at 12:35 pm